

**Minutes of the Piha Ratepayers' and Residents' Association  
Committee Meeting held at Piha Bowling Club, 7.00 pm, 11<sup>th</sup> July, 2023.**

- 1) **Attending:** Ken Cowan (KC), Paul Bidwell (PB), Graeme Carrie (GBC), Graham Cleghorn (GC) via Internet, Ron Gorter (RG), Nicola Harvey (NH), Brett Ngawaka (BN), Jeff Weston (JW).
- 2) **Apologies:** Hanneke Bouchier (HB), Geoff Calvert (GeC), Tony Dunn (TD), Dan Real (DR).
- 3) Open Forum: Nil
- 4) **Confirm minutes:** Confirm the minutes from meeting of 13th June, 2023.  
**MOTION 1: That the Minutes of the 13<sup>h</sup> June, 2023 be accepted as a true and correct record.**  
**CARRIED: KC/PB**
- 5) **Matters Arising:**
  - a) Nil
- 6) **Financial Report: GC**
  - a) Graham Cleghorn presented the reports and previously circulated comments.
  - b) **GC** explained the need to transfer a Term Deposit to the general account due to extraordinary but genuine expenses.
  - c) **Brenda Walker** had met with **KC, PB** and **JW** to discuss the best database/website/accounting options. It was agreed that Xero should be initiated and would include the master database of members. Brenda offered to assist with any future integration of systems.
  - d) **KC** and **GC** had decided to employ an accountant to do the initial setup of Xero, but this was unexpectedly delayed.  
**MOTION 2: That the Financial Report for period ending April 30<sup>st</sup>, 2023 be received, transactions endorsed, and accounts for payment as tabled be approved. CARRIED: GC/GBC**
- 7) **Water Quality Report: GBC**
  - a) **GBC** briefly reported that AC Healthy Waters have recently carried out three sets of tests at the Lagoon, all at low tide and that all has returned "clean/clear" test results. This shows that even in winter conditions, the regular flushing by salt water is keeping pollution away.
- 8) **Post Office:**
  - a) **PO Boxes:** Currently 8 Boxes available. 106 Box payments received to date; 4 Unpaid.
  - b) **PB** reported that he had seen **TD** delivering the computer to the PO.
  - c) **BN** raised concern that the accusations directed at **KC** and the Committee were still unresolved as the Post Mistress had not attended last month's meeting. **Resolved KC** to write a letter to the Post Mistress outlining the committee's concerns and seeking resolution. (To be distributed for comment before delivery.)
  - d) **GC** noted a large purchase of stock, to take advantage of the July 1<sup>st</sup> price rise, had put the bank account in overdraft for a short period. **Resolved** that the Post Mistress be formally advised that any stock orders valued at over \$1,500.00 must be advised and approved by the Treasurer. **KC** to write.
  - e) **Resolved** that the four delinquent Box Holders be advised that their mail is being held by the Post Mistress pending payment and that non-payment will result in cancellation of PO Box services. **KC** to organise.
- 9) **Piha News:**
  - a) **GC** presented the Piha Community News budget, now included in the R&R budget.
  - b) The next editions of PCN in September and December will provide a clearer picture of the financial status of the publication and will be the guide to Membership fee recommendations to the AGM in January.

- c) It was noted that very few members has collected their free copies of PCN from the Post Office.
- d) Glenda N. has organised a table for the market at the Bowler on Sunday 16<sup>th</sup> to make the PCN available for member and/or sale. **NH** offered to be at the table. **BN** will try to assist.

#### 10) Website/Facebook:

- a) Discussion around the on-going structure of the website. **JW** and **BN** to take charge and interact to understand and resolve access issues for editing and management.
- b) **KC** noted that **JW** and **BN** should make any changes they felt were needed that would improve the website for visitors and to make any postings that they thought appropriate.

#### 11) Piha Resilience Plan:

- a) **RG, PB,** and **KC** had met following **RG's** return to Piha to catch up with progress and discuss the preferred next steps.
- b) It has been recognised that we need to have a two-tiered approach, being Resilience and Recovery.
- c) **RG** is continuing to research communication device strategies, the availability of apparatus and how best to obtain the equipment. (Council AEM provision, grant funding, etc.)
- d) The intended next step is to hold a meeting of the people that have already committed to being involved within their cluster areas. This will form a platform for the proposed public meeting.
- e) It is proposed that the public meeting follow the next "stickered homes group" meeting on August 6<sup>th</sup>, tentatively Sunday, August 13<sup>th</sup>.
- f) It is intended that the public meeting will be followed by a public display of the Resilience Plan materials at the library for the following week, with Committee members in attendance for explanation and questions.
- g) **PB** has been working on setting up a feedback mechanism to identify on-going recovery issues and with a view to generating a map for each cluster area that identifies potential sources of danger in the event of an emergency.
- h) **PB** and **KC** have continued to meet weekly with Piha Liaison officer Simon Fraser to ensure that AEM are aware of Piha issues and to obtain any new knowledge that might be available.

#### 12) General Business:

- a) **Succession Planning:** **KC** reiterated that **GC** has resigned but is still undertaking Treasurer duties until Xero is in place and a replacement Treasurer appointed. **KC** reiterated that he does not intend to stand for President next year but would continue with secretarial duties.
- b) **Weeds:** It was noted that the Alligator weed problem in the Domain, plus the Wekatahi and Marawhara Streams is out of control. Also the Mexican Water Lilies in the Claude Abel pond. **KC** to write to Council.
- c) **Skate Park:** Discussion regarding the history and the correspondence received from MP. Deborah Russell following her meeting with John Stokes. **Resolved** that any committee member seeing John Stokes should talk with him in an endeavour to reach a common understanding.
- d) **Library Tree:** An aged karamu is threatening to damage the Library building. **KC** and **GBC** to remove dead branch. The remainder to be cut back severely by someone, (Sam Beere, Simon Stoddart ??) in the hope that it will continue to grow and maintain the stability of the bank.
- e) **GBC** reported that he had discussed with **DR** the possibility of obtaining additional material to improve the footpath between the library and Little Lion Rock. **DR** is hoping to make this available.
- f) **KC** tendered his apologies for next meeting.

Meeting closed at 8:38 pm

**Next Meeting:** Tuesday 8<sup>th</sup> August, 2023, 7:00pm at Piha Bowling Club. **TBC**